

General conditions BCI Dean's List

- The BCI Dean's List is updated once a year. The deadline is April 30th.
- The top 5% of students in each degree programme (i.e. Bachelor BIW, Bachelor CIW, Master BIW, Master CIW, Master PSE) are nominated.
- Nominations are made for the first time for Bachelor's students who have completed three semesters, and for Bachelor's students after the 5th and 7th semesters. For Master's students, the examination for inclusion in the Dean's List takes place after completion of the 1st semester or the 2nd semester, depending on whether the Master's programme was started in the winter or summer semester.
- The data for evaluating the student performance is provided by the Section Statistics from the Department of University Development and Organization.
- The inclusion of a student in the BCI Dean's List is non-recurring. This means that a repeated nomination in a BSc or MSc programme is not possible.
- The average grade of Master's students must be better than 2.0.

Criteria for inclusion in the BCI Dean's List

[1] The first criterion is the completion of academic achievements within an appropriate time frame. Students must have completed a minimum number of modules and earned a minimum number of credit points corresponding to the duration of their studies (see Table 1). Students who do not fulfil these minimum criteria will not be considered for the BCI Dean's list.

List. **Tabelle 1.** Leistungsvoraussetzungen zur Aufnahme in die BCI Dean's List

Bachelor BIW/CIW	Minimum number of completed modules¹	Minimum number of credits or ECTS points earned¹
- after 3 semesters of study	10	70
- after 3 semesters of study	15	115
- after 7 semesters of study	20	170
Master BIW/CIW/PSE		
- after one semester of study (if you start in the winter semester)	3	14
- after 2 semesters of study (if you start in the summer semester)	9	50
after 3 semesters of study (only for students who spent a semester abroad)	9	50

If the student has completed a semester abroad during the relevant period, the minimum number of completed modules is reduced by "1" and the minimum number of credit points earned is reduced by "5". A maximum of one semester abroad can be taken into account. A stay abroad lasting several semesters therefore does not lead to a further reduction in the credit requirements.

- [2] Once the students eligible for inclusion in the BCI Dean's List have been identified in accordance with [1], the average grade is the decisive criterion for selecting the best students of the year (top 5%) on the basis of the available data provided by the Section Statistics from the Department of University Development and Organization.
- [3] To consider hardship cases, the average grades are modified prior to the selection. The prerequisite is that the hardship cases are known to the Dean's Office. There is no separate enquiry about hardship cases. The final decision on the modification of average grades is the responsibility of the Dean's Office. The average grade can be improved by a maximum of "0.3", e.g. from good (2.0) to good + (1.7). The following guidelines apply to the modification:
- **Social commitment:** the average grade is improved by "0.1-0.3". The exact value depends on the extent of the social commitment. For example, voluntary work in the student council or in a club is taken into account with a value of "0.1". A grade improvement of "0.3" would be appropriate for the intensive care of a severely disabled person or a person in need of care.
 - **International students:** the average grade is improved by "0.3" if the international student is enrolled in a German-language degree programme. This bonus only applies if the international student has not spent more than one year in Germany prior to his/her studies. Furthermore, the international student must not be a native German speaker.
 - **First degree graduates:** the average grade is improved by "0.1".